

Port of Chicago - Pipeline



U.S. Customs and
Border Protection

Pipeline 13-01
January 4, 2013

TO: Customs Brokers, Importers and Others Concerned

SUBJECT: Landing Rights Requests at O'Hare Airport

Requirement of Landing Rights

Chicago O'Hare Airport is a landing rights airport as defined in 19 CFR § 122.14. Pursuant to 19 CFR § 122.1, a "landing rights airport" is any airport, other than an international airport or user fee airport, at which flights from a foreign area are given permission by U.S. Customs and Border Protection (CBP) to land.

Landing Rights Decision-Making Process

Every landing rights request is considered on a case-by-case basis.

Landing Rights Request Process

When an air carrier is requesting to initiate an arrival from foreign, the air carrier must:

1. Seek approval from the local City and the Airport Authority. The air carrier must contact the airport authority and the city to determine if the airport has the capability to handle the flight(s) for which landing rights are sought.
2. Seek route authority approval from the Department of Transportation (DOT).
3. Seek Federal Aviation Administration (FAA) approval.
4. Seek Transportation Security Administration (TSA) approval. Air carriers must meet DOT, FAA, and TSA requirements for the operation of commercial aircraft in the United States **before** requesting landing rights from CBP.
5. Seek CBP approval.
6. Secure the services of an aircraft cleaning service provider and caterer that have current compliance agreements in place for the handling, removal, and processing of international garbage and catering. See Appendix 1 of this Pipeline.

Local CBP Process for Landing Rights

When the air carrier obtains the approvals listed above:

1. The air carrier should file a written request for landing rights at O'Hare Airport with the CBP Port Director's designated official. This is best accomplished by email request to the group email of the landing rights team, 3901-landingrights@cbp.dhs.gov. Any request for landing rights should include the following minimum information: type of

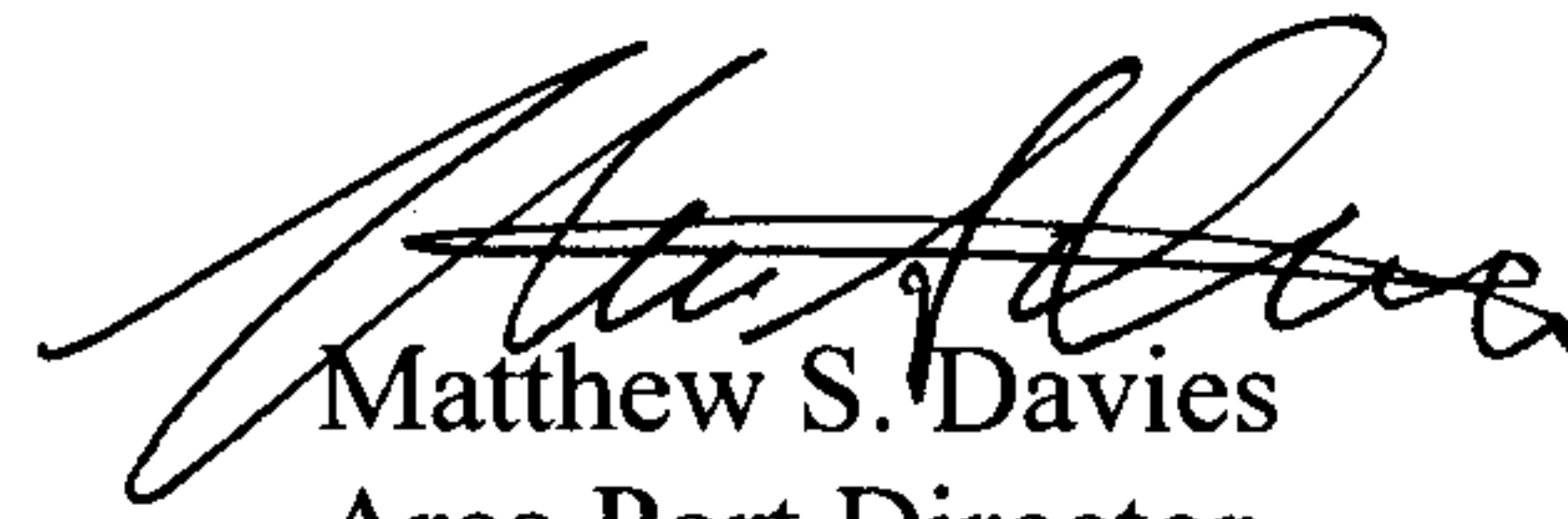
aircraft, anticipated passenger capacity, estimated times of arrival and departure, country of origin and, if applicable, type(s) of cargo.

2. All landing rights requests should be submitted at least 30 days before the beginning of the air service for which landing rights are sought.

Denial or Withdrawal of Landing Rights

CBP will attempt to accommodate landing rights requests. However, pursuant to 19 CFR § 122.14, when such approval would have a significantly adverse effect on Port of Entry or other federal inspection operations, denial of the landing rights request may be considered.

If you have any questions regarding this pipeline you may contact Chief Mark Grzeszkowiak or Supervisor Jennifer Csicsila at (773) 894-2900.



Matthew S. Davies
Area Port Director
Port of Chicago



Appendix 1
Customs and Border Protection
Chicago, IL
International Landing Rights Request and Flight
Schedule Information

All International flight arrival and landing rights request must be submitted in a timely manner in with the following information. Do not omit information. Thank you for your cooperation.

Contact Information:

Chicago O'Hare Landing Rights Group Mailbox:

3901-landingrights@cbp.dhs.gov

Alternative Fax: (773) 601-8438

Landing Rights (fill in the blanks):

Airline:			
Contact Information:			
Catering Kitchen:		Aircraft Cleaners:	
CBP Bond #		CBP Firms Code:	
IATA Code:	ICAO Code:	IATA Code:	
Ground Handlers:		Cargo Handlers:	
Date of Approval by Chicago Board of Aviation for landing, take-off and gate slots:			

Inbound Flight information (fill in the blanks):

Flight #	Origin	ETA	Type (P=passenger, C=Cargo)	Frequency of Arrival (Monday=1, Tuesday=2, Wednesday=3, etc or Daily)	Time Period (Start and end date)	Routing (if applicable)

Please attach schedule or use multiple sheets if you have more flights to be listed.

Outbound Flight information (fill in the blanks):

Flight #	Origin	ETD	Type (P=passenger, C=Cargo)	Frequency of Arrival (Sunday=1, Monday=2, Tuesday=3, etc or Daily)	Time Period (Start and end date)	Routing (if applicable)

Please attach schedule or use multiple sheets if you have more flights to be listed.

International waste is regulated under 7 CFR 319.300 Listed below are the CBP and USDA approved catering kitchens and cabin cleaners operating at O’Hare Airport, Chicago, IL. Select the caterer and cleaner you have contracted.

Catering Kitchens:

Gategourmet Unit 239 and Sterilizer
Tim O’Bryant, General Manager
Phone: 847-928-1081 Cell: 847-652-7568
Schiller Park Unit

Flying Foods Services and Sterilizer
Tony Moore, General Manager
Phone: 847-678-6705
Night Dispatch: 847-678-6705

Gategourmet Unit 241 (narrow body)
Andy Lane, General Manager
Jim Schroeder, Manger
Building 741
Phone: 773-462-9050

LSG Sky Chef
Leslie D’Acquisto- Unit Manager
Phone: 630-521-8623
Cell: 414-915-7272
Email: leslie.dacquisto@lsgskycheffs.com

Aircraft Cleaners:

American Airlines Cabin Services
Office #: 773-894-7435
Sandy Charvat- Manager
Cell #: 630-546-2838

Scrub INC
Office #: 773-631-0400
Edwin Marcus- Director of Sales
Cell #: 773-908-0193

Prospect Airport Services
Office #: 773-686-0256
Lukasz Swiatlowsk- Manger
Office #: 773-686-8027 Cell #: 847-276-0381

World Services Co.
Office #: 773-686-0156/9012
Scott Chung- Station Manager
Cell #: 773-908-4391