



**Pipeline 06-13
July 17, 2006**

TO: Customhouse Brokers, Importers, and Others Concerned

SUBJECT: Export Documentation Requirements for Temporary Importation Under Bond (T.I.B.)

These guidelines replace guidelines in the Temporary Importation Under Bond (T.I.B.) Handbook, CIS HB 3500-03A, issued July 2000. This document will serve as interim procedures regarding the export documentation requirements for T.I.B.

It is the policy of Customs and Border Protection (CBP) that all T.I.B. proofs of export must contain all of the legal elements outlined in this interim memorandum. T.I.B. proofs of export that do not, individually or collectively, contain all of the legal elements listed below will result in the export documentation being returned to the Broker/Importer.

If a bill of lading with original signature from the exporting carrier is not used as the supporting documentation for exportation on the T.I.B., CBP will accept certified copies. Certification must be made by the exporter, claimant or authorized agent and must state that the bill of lading or other documentation establishing export is a true copy of the original document.

Certification in this instance requires that the exporter or claimant sign and date the document and include a brief statement that the document is a true copy of the original. The following certification must be used:

“I certify that the bill of lading is a true and correct copy.”

(Name)

(Exporter/Claimant/Agent)

This certified export document will be accepted as evidence of exportation when submitted for T.I.B. closure.

A copy of a bill of lading that does not show evidence of execution by each of the parties (exporting carrier and shipper) cannot be certified as a true copy of the executed bill of lading. If that copy does not (1) reference the carrier's records, (2) identify the individuals who executed the contract, and (3) show the receipt and disposition of the goods covered by the bill, it is inadequate as evidence of exportation because it does not contain the necessary information on the substance of the transaction. It would be difficult or impossible for CBP to verify the bona fides of that document.

A photocopy or faxed copy originally signed or originally certified by the exporting carrier or the exporting carrier's agent may be used if the claimant or authorized agent certifies that it is a true and accurate copy.

All proof of export (including bills of lading) submitted to CBP, whether originals or certified must contain the four necessary data elements below:

1. Fact/Date of Export
2. Intent to Join the Commerce of Another Country
3. Identity of the Exporter
4. Quantity and Description of Merchandise Exported

Please ensure that all documentation is submitted to fulfill the above mentioned four legal criteria for proof of export.

Please refer to pipeline 90-15 for all other TIB procedures.

Carl Ambrosion
Area Port Director