Port of Chicago - Pipeline

5600 Pearl Street
Rosemont, IL 60018-5213

U.S. Customs and Border Protection

Pipeline 16-09
August 3, 2016

TO: **Customhouse Brokers, Importers, and Others Concerned**

SUBJECT: **Entry Processing Procedures for Hand Carried Merchandise Arriving at Chicago O'Hare International Airport**

As U.S Customs and Border Protection (CBP) transitions to full implementation of ACE Cargo Release, the Port of Chicago is issuing the following procedures for Passenger Hand Carried Shipments filed in ACE Cargo Release.

In ACE Cargo Release, Mode of Transportation (MOT) 60 the AWB prefix and AWB number fields are not validated fields but are used for administrative purposes. The following data should be entered for ACE Cargo Release entries with MOT 60:

- Non-AMS Indicator = Y
- Bill Type Indicator = R
- Carrier Code = The flight number of the passenger arriving at O'Hare with the merchandise.
- Date of Arrival = The numeric date the flight arrived at O'Hare.

Filers should upload the passport bio page and ticket details of the passenger carrying the merchandise into the Document Image System (DIS) and in lieu of an "admissible" message if a "Document Required" or "Intensive" message is received, the filer should immediately upload the required documents into DIS.

Brokers are no longer required to meet the passenger with hand carried merchandise in the Federal Inspection Station (FIS) area, but can meet them outside the arrivals hall if they choose. Brokers must instruct the passengers carrying the merchandise to properly declare the merchandise at the CBP egress check-point and present the ACE Cargo Release entry number to the CBP Officer assigned to the FIS front desk, who in turn will manually release the entry after completion of examination.

For questions regarding passenger hand carried shipments, please contact the CBP Officer assigned to the CBP front desk located at Chicago O'Hare International Airport Terminal 5 at (773) 686-2800, Ext 0. If you have questions regarding this Pipeline, please contact Cargo Chief Issac Thomas at (847) 928-3009.

Matthew S. Davies
Area Port Director
Area Port of Chicago