MONTHLY TRADE UPDATE
JUNE/JULY 2015

CONTENTS

LATEST NEWS

Status of Air Manifest Transition to ACE

On June 6, 2015, U.S. Customs and Border Protection (CBP) decommissioned the Air Automated Manifest System (AMS), and the Automated Commercial Environment (ACE) became the CBP system of record for processing of air manifest transactions. After all technical updates were deployed, CBP began to process air manifest transactions in real time in ACE.

Resolution of air import manifest issues in ACE is a top priority for CBP. A dedicated group of ACE Programming staff members are available to address any critical system-related issues reported by the trade. CBP is committed to continue working with the trade community until all issues are resolved.

As a reminder for ACE air manifest technical support, during normal working hours, please contact your assigned CBP Client Representative. If an emergency issue occurs outside of normal business hours, please contact the CBP Technology Support Desk at 866-530-4172 and communicate that you are calling about an ACE Air Manifest emergency issue.

Update on ACE Deployment E

CBP announced via Cargo Systems Messaging Service (CSMS) message # 15-000404, dated 6/26/15, that the second release of ACE Deployment E was postponed to continue working on issues related to the transition of Air Manifest to ACE. An update was issued via CSMS message # 15-000438, dated 07/10/2015, that announced the new date for Deployment E, which was rescheduled from June 27, 2015 to July 11, 2015. Some capabilities with this deployment are operating in parallel with Legacy ACE and as such, will be available to users on August 8, 2015.

To review the ACE Deployment E Information Notice, please visit the "ACE and Automated Systems" page of CBP.gov/ACE, and navigate to the "What's New with ACE" section. CBP will also provide an update in the August edition of the *ACE Monthly Trade Update.*

MORE ACE INFORMATION

→ Visit www.cbp.gov/ACE

→ Subscribe to the Cargo Systems Messaging Service (CSMS) for Email Updates

→ ACE Development/Deployment Schedule

→ ACE Training

→ List of ABI Vendors, including those certified to file entry summaries in ACE

MAY 1 2015 — Mandatory use of ACE for all electronic manifest filing

NOV 1 2015 — Mandatory use of ACE for all electronic cargo release and related entry summary filing

OCT 1 2016 — Mandatory use of ACE for all remaining electronic portions of the CBP cargo process

ACE AIR EXPORT MANIFEST TEST INFORMATION

Overview

On July 10, 2015, CBP published a Federal Register Notice (FRN) (80 FR 39790) announcing plans to conduct a National Customs Automation Program (NCAP) test concerning ACE export manifest capability to facilitate filing of electronic export manifest data for air cargo to ACE. The test will have the following objectives:

- Test functionality for filing export manifest data for air cargo.
- Gauge feasibility of requiring manifest information to be filed electronically within a specified timeframe before cargo is loaded onto an aircraft.

Benefits

The intent of electronic submissions is to streamline business processes, facilitate growth in trade, ensure cargo security, and foster participation in global commerce, while ensuring compliance with U.S. laws and regulations. Additional benefits include:

- Electronic validation of Internal Transaction Number (ITN) and exemption report on manifest
- Electronic notification of holds and releases to the carrier
- Help inform creation of new policy on electronic export manifest.

How to Participate in the Test

Members of the trade community are encouraged to participate in the Air Export Manifest test, which will begin no earlier than August 10, 2015. Specifically, CBP is seeking participation from:

- At least three, but no more than six, air carriers that currently file CBP Form 7509
- And at least three, but no more than six, freight forwarders.

Participation will be limited to parties able to electronically transmit export manifest data in accordance with CBP's technical documentation and/or the International Air Transport Association's (IATA) Cargo Interchange Message Procedures (Cargo-IMP).

CBP will accept applications from participants until it has received applications from nine parties that meet all test participant requirements. For more details on the test, participant requirements and processes, please refer to the Air Export Manifest FRN by clicking on the hyperlinks provided.

2014 ACE USER SATISFACTION SURVEY RESULTS AVAILABLE ON CBP.GOV

Earlier this year, CBP invited the trade community to partake in the 2014 ACE Trade User Satisfaction Survey. The survey was open from January 16, 2015 through February 13, 2015. Responses were comprised of 201 respondents, 93% (187) ACE Users and 7% (14) Non-ACE Users.

Respondents were asked to provide their satisfaction based on their experiences with ACE on available capabilities through Calendar Year 2014. The objective of the survey included:

- Measure trend and changes with overall user satisfaction level
- Assess ACE user satisfaction with features deployed through December 2014
- Gauge awareness level of upcoming ACE mandatory use dates.
- Determine when trade anticipates filing their entry and entry summary in ACE
- Evaluate trade users' satisfaction level with their client representatives.

To access the 2014 ACE Trade User Satisfaction Survey Results, please visit CBP.gov/ACE, and navigate to the "What's New with ACE" section of the page. You may also click on the hyperlinks provided.

NEW ACE INFORMATION POSTED ON CBP.GOV

ACE Cargo Release Business Rules and Process Document Posted to CBP.gov
CBP has published the first draft version of the *ACE Cargo Release Business Rules and Process* document to CBP.gov. This document was written in collaboration with Partner Government Agencies (PGAs) and a broad spectrum of the trade community, and was developed to provide guidance, procedures and policies associated to ACE entry filing and cargo release. It provides current, transitional and future processes that will assist in the trade's transition from filing in the Automated Commercial System (ACS) to filing in ACE, which is scheduled to go live on November 1, 2015.

The *ACE Cargo Release Business Rules and Process* document also includes information on PGA processing. CBP will be updating the PGA information regularly as processes are added, refined, and provided.

To access the *ACE Cargo Release Business Rules and Process* document, please visit the "Automated Commercial Environment (ACE) Features" page of CBP.gov/ACE and click on the "Cargo Release" tab. You can also click on the hyperlinks provided.

ACE Cargo Release Guidance For Non-Automated Warehouses
CBP is currently transitioning cargo release processing to a paperless workflow in ACE. CBP has established November 1, 2015, as the date for mandatory use of ACE Cargo Release (formerly known as Simplified Entry) for all electronic entry filings by the trade community. The ACE Cargo Release transaction set consist of twelve mandatory and three optional data elements that will replace the twenty-seven data elements reported today on CBP Form 3461.

Since ACE Cargo Release is a paperless program, filers are not required to submit CBP Form 3461; therefore, electronic entry data will only be accepted through ABI via Electronic Data Interchange (EDI). Thus, CBP will not be stamping, perforating, or signing courtesy 3461 copies moving forward. ACE Cargo Release also eliminates the current trade requirement of presenting a stamped/perforated/signed copy of the "paper 3461" to a non-automated Container Freight Station (CFS), bonded warehouse or terminal facility for the delivery of CBP-released cargo. CBP recognizes that converting to a paperless environment will pose challenges to non-automated facilities who do not receive electronic releases from CBP.

In order to facilitate the transition to a paperless environment, CBP will allow non-automated facilities, **on an interim basis**, to release cargo based on screen printouts presented to them by filers (importers, brokers, etc.). The printout should have at minimum the shipment ID and quantity being released, the type of release as well as clear identification of who presented the release information. For audit purposes, this will satisfy due diligence on behalf of the non-automated facility. In the event that cargo that is unreleased or on hold is released from a non-automated facility where they received a release from the filer, CBP will seek remedy from the party who provided such information to the non-automated facility. Record retention guidelines will also apply.

It is important for all parties to understand that this is an interim process and that in order to effectively operate in an increasingly paperless environment, non-automated facilities are strongly encouraged to automate as functionality is delivered in ACE.

Non-automated facilities with questions concerning this guidance may contact their local CBP Port Office. ACE Cargo Release filers may address issues or concerns to their assigned Client Representative. You may also send an email to the ACE Business Office at AskACE@cbp.dhs.gov .

ACE Import Manifest Webinar Recording and Presentation Slides
CBP has posted the June 4, 2015, ACE Air Import Manifest Webinar recording and presentation slides to CBP.gov. The ACE Air Import Manifest Webinar provided information about the June 7, 2015 transition of air manifest filing to ACE. To access the webinar recording and presentation slides, please visit the "ACE Outreach Events for Trade" page of CBP.gov/ACE. You may also click on hyperlinks provided.

TIPS OF THE MONTH

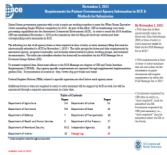**Alternate Telephone Number for the CBP Technology Service Desk**
Some trade users have reported having problems dialing the toll-free number of 1-866-530-4172 for the CBP Technology Service Desk. As an alternative, trade users may dial 1-703-453-2000 to contact the CBP Technology Service Desk.

Viewing Your ACE Portal Account Identifier
Brokers, importers and carriers can easily view their ACE Portal Account Identifier by placing their mouse over their sub-account name(s) in the "Account Selector List" to view their Filer Code, Importer of Record number, or Standard Alpha Carrier Code (SCAC).

UPDATED ACE INFORMATION POSTED TO CBP.GOV

CBP has updated the *ACE November 1 PGA Forms List, ACE Entry Summary Business Rules and Process* document *and PGA Message Set Implementation Guidelines (IGs)* posted on CBP.gov.

The ***ACE November 1 PGA Forms List*** provides the PGA form names and data descriptions required at the time of entry and entry summary filing by November 1, 2015, and identifies the method of submission used by the trade community to electronically transmit PGA information to ACE.

The ***ACE Entry Summary Business Rules and Process*** document outlines the entry summary processing workflow, operational policies and procedures in ACE.

The ***PGA Message Set Implementation Guidelines (IGs)*** are the ACE Automated Broker Interface (ABI) CBP and Trade Automated Interface Requirements (CATAIR) technical records used to program ABI software to communicate with CBP, ACE and PGAs.

To access the *ACE November 1 PGA Forms List*, please navigate to the "Publications" section of the "ACE and Automated Systems" page of CBP.gov/ACE. To access the *ACE Entry Summary Business Rules and Process* document, please visit the "ACE Entry Summary Process and Policy" page of CBP.gov/ACE. To access the *PGA Message Set Implementation Guidelines (IGs),* please visit the "ACE ABI CATAIR" page of CBP.gov/ACE, and click on the "PGA Message Set" tab. You may also click on the hyperlinks provided.

FREQUENTLY ASKED QUESTIONS

Which document formats can the trade community use to submit attachments to CBP when responding to CBP Forms 28, 29 and 4647 via the ACE Secure Data Portal?

CBP can accept any of the following formats as attachments when the trade community responds to CBP Forms 28, 29, and 4647 .

Extension	Application
123	Lotus 123 Application
*BMP	Windows Bitmap Format
*CSV	Comma Separated File
*DOC	Microsoft Word Application
FAX	Internal Format for TIFF Files
*GIF	Graphics Interchange Format
*HTM	Hypertext Markup Language Format
*JPG	Joint Photographic Experts Group Format
LWP	Lotus WordPro Application
MDB	Database (Microsoft Access)
MOV	QuickTime Movie
MPP	Microsoft Project Application
MSG	Outlook Mails
*PDF	Portable Document Format
*PPT	Microsoft PowerPoint Application
*RTF	Rich Text Format
*TIF	Tag Image File Format
*TXT	Text Format
VSD	Visio Application
*XLS	Microsoft Excel Application
XML	Extensible Markup Language

Preferable formats are also marked with an asterisk (*).