Tips for Trade when filing TSCA

If you need to know when to file or what to file, please contact: The TSCA Hotline at (202) 554-1404. The TSCA Hotline operates Monday through Friday, from 8:30 a.m. to 5:00 p.m. Eastern time. You can also send an email to tsca-hotline@epa.gov.

For questions on how to file, please refer to your Software Provider's training and guidance. In addition, please keep in mind these important items:

- Make sure you are using the correct Government Program Agency Code:
  - TS1– Toxic Substance Control Act
  - ODS – Ozone Depleting Substances
- If you are disclaiming, please use the correct and valid disclaim code:
  - A = product is not regulated by this agency
  - B = data is not required per agency guidance
  - C = data filed through other agency means
  - D = data filed through paper
- Entity Role code applicable to EPA-TSCA Message sets is:
  - CI – Certifying Individual
- The Certification Statement (PG22 record) requires a code for either a Negative or a Positive TSCA Certification. Please use the correct Declaration Code:
  - **EP4 (Positive Certification**) - I certify that all chemical substances in this shipment comply with all applicable rules or orders under TSCA and that I am not offering a chemical substance for entry in violation of TSCA or any applicable rule or order under TSCA.
  - **EP5 (Negative Certification)** - I certify that all chemicals in this shipment are not subject to TSCA.